



DeKalb County School District
STEPHENSON MIDDLE SCHOOL
922 Stephenson Rd
Stone Mountain, Georgia 30087
(678)676-4402

Dear Prospective Guest Speaker,

Stephenson Middle School is excited to invite you to our upcoming Career Day scheduled for Thursday, March 28, 2024, running from 9:00 AM to 1:00 PM. The primary objective of Career Day is to introduce our students to a diverse range of professions, stimulating their considerations about future career paths. This event offers students a firsthand glimpse into various career options, bridging the gap between classroom learning and real-world applications. It also allows students to engage with speakers, pose questions, and explore fields that spark their curiosity. By engaging in such activities early on, our students are better equipped to transition smoothly into higher education and the workforce post-graduation.

Your gracious presence at this event would be greatly valued and appreciated. We eagerly anticipate your response and eagerly look forward to your valuable insights during the event. Kindly confirm your availability by March 10, 2024, as we are diligently preparing for this enriching occasion. A complimentary lunch will be provided for all presenters at 12:30 PM.

Speakers are encouraged to bring along any props, handouts, or samples relevant to their presentations. Additionally, if you plan to use a PowerPoint or Google Slides presentation, our facilities are equipped with Promethean boards for your convenience. We sincerely hope you will generously volunteer your time to share your expertise with the students at Stephenson Middle School. For further details, please reach out to Dr. Subrena Glenn, 6th Grade Counselor, at (678)-676-4424 or via email at subrena_glenn@dekalbschoolsga.org. We kindly request that you fill out the information below and send it to the provided email address. Thank you for considering this opportunity, and we hope you have a wonderful day ahead.

- Name and Job Title
- Time you will be available _____
- Email, and Cell/Office Number
- A brief description of your job title _____

Sincerely,
Dr. Subrena Glenn
Career Day Chair

"Victory in Every Classroom"
www.dekalb.k12.ga.us